

Cambridge Area Pickleball Association, Inc.

2nd Annual Meeting – May 5, 2020 (via Zoom due to COVID 19 Pandemic)

Meeting called to order at 6:04 pm by President Mike Mueller.

In attendance: Mike Mueller, Diane Hennig, Mary Person, Konnie O'Neil, Bill Smrekar, Dick Welch, Tracy Lehn, Dee Mueller, Pete Fell, K. C. Bohn, Bob Vaughn, Sandy Ekerholm, Mary Kay Thomas, Dwight Tonn, Steve Pederson and Bob Erickson.

Proposed agenda approved with addition of a Thank You letter to the City of Cambridge for 4 more pickleball courts included in the 2020 street improvement project. The letter would also acknowledge community and individual donors who contributed a total of \$20,510.00.

Motion by Dick Welch and seconded by Diane Hennig to approve the Secretary's minutes of CAPA Board of Directors and General Membership Meeting of 12/03/2019. Motion carried.

Mike Mueller read his President's Report. See attached document.

Tom Olson has resigned as a member at large of the CAPA Board of Directors because of relocating to Sartell, MN. Tracy Lehn has agreed to serve a two year term as a member at large of the CAPA Board. A motion was made by Bill Smrekar and seconded by Dick Welch to cast a unanimous ballot for Tracy Lehn. Motion carried. As executive officers are elected annually, Mike had contacted Diane, Konnie and Mary to inquire if each would continue in their current positions as Vice President, Secretary and Treasurer, respectively. All indicated they would do so, as will Mike. A motion was made and passed to elect all four to another year in their respective positions. Mike suggested that there be two additional Board positions designated to last two years, starting now. This would mean 4 positions have one year remaining, while three positions run for two more years until 2022. Mike Mueller, Bill Smrekar and Tracy Lehn have agreed to a 2 year term, starting in 2020. Motion made, seconded and carried. In 2021, the remaining four positions (currently held by Diane, Konnie, Mary and Dick) will be up for election. These staggered terms will provide continuity on the Board.

Committee Reports:

Membership – Dick Welch

CAPA currently has 65 members who paid a \$10.00 membership fee for 2019. 20 other individuals made donations to the fund raising for the four additional pickleball courts and were granted 2019 CAPA membership. Resulting in a total membership of 85 in 2019.

Membership fee will remain at \$10.00 for the 2020 calendar year. Membership drive will begin now through July 1. The membership form will include cell phone numbers and an opportunity to indicate whether those numbers can be shared in a membership directory to facilitate "Play with Friends" during COVID-19 restrictions. Konnie O'Neil has agreed to print and distribute membership cards.

Treasurer's Report – Mary Person

Checking account balance as of 5/4/2020 is \$10,551.63. Savings account balance as of 5/4/2020 is \$105.37. Savings II account balance as of 5/4/2020 is \$6,002.88 (to be used for windscreens, benches and accessories for new courts). See attached treasurer's report. Motion made, seconded and carried to accept treasurer's report.

Audit 2019 & IRS filing

A 2019 audit of CAPA financial records was completed by Nancy King and Dave Jaeger on January 10, 2020. All affirmed to be accurate. See attached documents.

IRS Report Form 990 was filed 2/8/2020.

Fund Raising – Dick Welch

The \$20,000.00 fundraising goal for CAPA's donation to Cambridge City for 4 more pickleball courts was reached in April 2020. Thank you to the members of the Fundraising Committee including: Sandra Ekerholm, Pete Fell, Patty Hines, Pat Jaeger, Tracy Lehn, Mike Mueller, Clair Schaff, Bill Smrekar, Bob Vaughn and Dick Welch. See attached report.

Motion made, seconded and carried for Dick Welch and Mike Mueller to explore possible sponsor and donor recognition banner for the courts not to exceed a cost of up to \$350.00.

2020 Proposed Budget (see attached document)

Recurring expenses: \$1153.00

Non-recurring expenses: \$6682.00

Total \$7835.00

Motion made by Konnie O'Neil to accept proposed budget and seconded by Bill Smrekar. Motion carried.

COVID-19 Guidelines – Recommendations & Discussion

See attached Central Green COVID-19 Safety Recommendations and CAPA Courts Reserved for CAPA Players of Various Skill Levels. Much discussion regarding what has been working since the city put up the nets for pickleball in April. CAPA members have been playing with friends. Organized play as we shared last year is on hold. We need to restrict the number of people on the courts at any one time. Discussion whether to limit play to courts 1 & 4, taking nets 2 & 3 down or limiting play to 1 & 4, but keeping nets 2 & 3 up for drills. If there are too many players which does not allow for social distancing, please plan to come later and play with friends. Our goal is definitely to play safely and that the nets remain up. Hand sanitizer will soon be available in the locker. Discussion regarding do we remove #5 Wear Gloves from the recommendations? Many players are not currently wearing gloves. The number for the key lock box will be changed.

Mike Mueller and Dick Welch will request a meeting with City employees Carri Levitski and Marcia Westover to discuss COVID-19 guidelines and recommendations for play. Following this meeting a letter to the newspaper will be drafted regarding Pickleball - Expanding Health and Wellness. The letter will be forwarded to board members before being sent to the paper.

Future Meeting

Date for next meeting not determined, however we will surely need to meet as COVID-19 restrictions/recommendations change and how it will affect our pickleball play.

Meeting adjourned at 7:39 pm.

Respectfully submitted,

Konnie O'Neil

CAPA Secretary